

Corporate Policy and Strategy Committee

May 2014

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	06-11-12	The Future Management and Ownership of Easter Craiglockhart Hill Local Nature Reserve (LNR) – motion by Councillor Burns (Agenda for 6 November 2012)	To provide information on the possibility of community ownership and management of the woodland and open space in the area in the longer term and how this might be achieved, with ownership transferring to the Council as an interim measure, with a view to the eventual transfer of ownership and management, to a community organisation.	Directors of Corporate Governance and Services for Communities	Within 4 cycles		Development application is currently with Planning and is awaiting a decision. Update report will be required once decision has been made. Suggestion for report to Planning Committee on 03/09/14 for a decision on the application.

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2	04-12-12	Welfare Reform - Update	To agree to receive a further report on the new investment to increase welfare rights advice and advocacy services in the Council and Third Sector as detailed in paragraph 2.36 of the report by the Director of Corporate Governance to be considered as part of the 2013/14 budget planning work.	Director of Corporate Governance	By February 2013	22 January 3013	Closed
3	04-12-12	Welfare Reform - Update	To agree to receive a further report on funding required to match the Discretionary Housing Payments (DHP) allocation by a factor of 1.5 times.	Director of Corporate Governance	Not Specified (Update – 22/01/13)	14 May 2014	Report in May 2014
4	04-12-12	Welfare Reform - Update	To agree to receive a further report on representations to the Scottish Government for adequate funding of set up	Director of Corporate Governance	Not Specified		Closed Change happened on 01.04.13 with the introduction of the

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			costs for the new Council Tax Reduction Scheme.				Council Tax Reduction Scheme. Changes in funding/subsidy were detailed in a number of reports over 2013/14.
5	04-12-12	Welfare Reform - Update	To ask for a further report in January 2013 on proposals for closer collaboration with the Third Sector on welfare information advice.	Director of Corporate Governance	January 2013	22 January 2014	Closed
6	04-12-12	Welfare Reform - Update	To offer members a briefing on the implications for homelessness services.	Director of Corporate Governance	Not specified		Closed A number of Services for Communities updates/reports have detailed ongoing funding implications for homelessness services.

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7	04-12-12	ICT Strategy Development	To ask the Director of Corporate Governance to brief Group leaders and Conveners on the background to the development of the Strategy.	Director of Corporate Governance	Not specified		Closed Briefings delivered
8	02-12-12	Corporate Resilience Annual Report	To ask that an annual update report be provided.	Director of Corporate Governance	Annual	5 November 2013	Closed
9	22-01-13	Policy Development and Review Sub-Committee Work Programmes	To ask the Director of Children and Families to report back to the Education, Children and Families Policy Development and Review Sub-Committee on developing the Estates Strategy review.	Director of Children and Families	Not specified		
10	22-01-13	Pensions Auto-enrolment	To agree to receive a further report on necessary changes to systems, policies and processes and employer pension contributions.	Director of Corporate Governance	Not specified		Recommend closure – Pension auto-enrolment has been fully implemented and a working group

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							<p>set up and project delivered in April 2013.</p> <p>A report will be submitted to the Committee in June 2014 with an update on the changes including contributions.</p>
11	22-01-13	Pensions Auto-enrolment	To agree to the formation of a working group; the appointment of a project sponsor and governance arrangements; the appointment of a project manager and departmental contacts/champions; and the development of a communications strategy, to progress pensions auto-enrolment.	Director of Corporate Governance	Not specified		<p>Recommend closure – Pension auto-enrolment has been fully implemented and a working group set up and project delivered in April 2013.</p> <p>A report will be submitted to the Committee in June 2014 with an</p>

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							update on the changes including contributions.
12	22-01-13	Welfare Reform - Further Update	To agree to receive future progress updates on a two monthly cycle, with the next report on 16 April 2013.	Director of Corporate Governance	Ongoing	16 April 2013	Closed
13	22-01-13	Welfare Reform - Further Update	To ask the Director to provide members with update briefings on a regular basis.	Director of Corporate Governance	Ongoing		Bi monthly updates to the Committee.
14	22-01-13	Welfare Reform - Further Update	To ask the Director of Corporate Governance to circulate to members, details of the information event being held with advice agencies at the Corn Exchange on 22 February 2013.	Director of Corporate Governance			Closed

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15	26-02-13	Management and Communications within the Council – motion by Councillor Chapman (Agenda of 26 February 2013)	Agrees that reports should go to each Executive Committee over the next cycle.	Director of Corporate Governance	By end of May 2013	3 September 2013 and 25 March 2014	Closed
16	26-02-13	Management and Communications within the Council – motion by Councillor Chapman (Agenda of 26 February 2013)	Agrees that future staff surveys should include questions that seek to better understand the causes of any staff dissatisfaction and anxiety (such as lack of trust, caution around raising particular concerns, restrictions on activities undertaken in personal capacities, etc.), and asks the Chief Executive to report on how best these concerns can be incorporated.	Chief Executive	Not specified	3 September 2013 and 25 March 2014	Closed

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17	26-02-13	Management and Communications within the Council – motion by Councillor Chapman (Agenda of 26 February 2013)	To instruct the Chief Executive to report to the Corporate Policy and Strategy Committee within two cycles, on the further analysis that had been undertaken on the survey since October 2012 together with the steps taken by management to deal with the issues raised, how these changes were being implemented and how they would be monitored.	Chief Executive	Within 2 cycles	14 May 2013, 3 September 2013 and 25 March 2014	Closed
18	26-02-13	No Eviction for Bedroom Tax – motion by Councillor Burgess (Agenda of 26 February 2013)	To note that Committee shared the concern about the introduction of the “Bedroom Tax”, agree to continue the motion for one cycle and request a report on the implications for the Council’s Housing Revenue Account and housing service by adopting a “No Eviction” policy as requested by the motion.	Director of Corporate Governance	One cycle	16 April 2013	Closed

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19	16-04-13	Managing Arrears Arising from Housing Benefit Under-occupancy Restrictions - motion by Councillor Burgess	To call for a further report on decisions made by other councils in England and Scotland to re-designate bedrooms, providing information on the rationale and impact of these decisions.	Director of Corporate Governance	Not specified	1 October 2013	Closed
20	16-04-13	Managing Arrears Arising from Housing Benefit Under-occupancy Restrictions - motion by Councillor Burgess	To call for a report on the implications of the Govan Law Centre's guide on "Challenging your bedroom tax decision".	Director of Corporate Governance	Not specified	1 October 2013	Closed
21	16-04-13	Sustainable Edinburgh 2020 Annual Report and Scottish Climate Change Declaration Annual Report	To ask for a further report to the Finance and Budget Committee on the financial implications of the scheme	Director of Corporate Governance	Not specified		Report due June 2014

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22	16-04-13	Redesigning the Community Justice System - Respose to the Scottish Government's Consultation	To agree to receive a report to a future meeting on proposed arrangements to implement the suggested improvements to reduce re-offending, as set out in paragraphs 2.2.1 to 2.2.4 in the report by the Chief Social Work Officer.	Chief Social Work Officer	Not specified		Agreed with the Leader of the Council and the Convener of Health, Social Care and Housing Committee to submit a report to the Health, Social Care and Housing Committee on 17 June 2014
23	16-04-13	Waste Collections – Motion by Councillor Rose (Agenda for 16 April 2013)	To ask Councillor Hinds to circulate a briefing paper to members on the statistics for top-hatting and complaints received.	Councillor Hinds	Not specified	18 April 2013	Closed
24	14-05-13	2012 Employee Survey Update	To agree to receive a further update on progress in September 2013, to include an update on the outcome of the Investors in People and Healthy Working Lives assessments currently	Director of Corporate Governance	September 2013	3 September 2013 and 25 March 2014	Closed

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			taking place.				
25	11-06-13	Crackdown on Legal Loan Sharks - Referral from Petitions Committee Crackdown on Legal Loan Sharks - Feasibility Study	To agree the establishment of an Officer Working Group to take forward agreed actions including further research as per the recommendations of the Petitions Committee and report back to the Corporate Policy and Strategy Committee within one calendar year.	Director of Services for Communities	June 2014	May 2014	Report due June 2014
26	06-08-13	Welfare Reform - Further Update	To agree that the Welfare Reform Working Group receive a briefing about how DHP applications were assessed and give initial consideration to the issues raised by the deputation.	Director of Corporate Governance	Not specified		Closed Updates were provided by the Director of Corporate Governance. All deputations have received a response.

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27	06-08-13	Review of Events Governance	To note that the outcome of the review would be reported back to Committee on 5 November 2013.	Directors of Corporate Governance and Services for Communities	5 November 2013	5 November 2013	Closed
28	01-10-13	Welfare Reform - Update	To agree to receive the updated DHP Policy at the 5 November 2013 Committee.	Director of Corporate Governance	5 November 2013	5 November 2013	Closed
29	01-10-13	Council Grants to Third Parties 2014-15	To agree to a further report seeking approval for all grants to third parties settlements on 25 February 2014, including any new applications.	Director of Corporate Governance	25 February 2014	25 February 2014	Closed
30	01-10-13	A Framework to Advance a Cooperative Capital 2012-17 - Joining the Cooperative Council	To agree to receive a further report by 31 March 2014 assessing the success of the pilot membership and an update on the feasibility study of establishing a Scottish Network of Cooperative Councils.	Director of Corporate Governance	31 March 2014		

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31	05-11-13	Contact in the Capital - Community Communication Pilot	To receive an update report, within 3-months, outlining an interim financial action plan to include performance metrics, for each of the three pilots which would be developed in consultation with the relevant local ward members	Director of Corporate Governance	February 2014	25 March 2014	Closed
32	05-11-13	Contact in the Capital - Community Communication Pilot	To receive a full report, evaluating the success of the three pilots, in 12-months	Director of Corporate Governance	November 2015	25 March 2014	
33	05-11-13	Contact in the Capital - Community Communication Pilot	To agree that an additional update report, highlighting (city-wide) successful community based communications initiatives, be reported annually. That report to include the possible use of funding to Community Councils/Neighbourhood Partnerships to encourage better communication.	Director of Corporate Governance	Annual		

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			The report also to include investigation of reinvigorating the MyEdinburgh website.				
34	05-11-13	Review of Events Governance	To note that a further report would be submitted to Committee on 25 February 2014 setting out the revised application and approval processes.	Directors of Corporate Governance and Services for Communities	25 February 2014	25 February 2014	Closed
35	05-11-13	Review of Community and Accessible Transport Programme Update	To note that a further update report would be provided in six months.	Director of Health and Social Care	May 2014		
36	21-01-14	Sex Work in Edinburgh - Harm Reduction Framework	To note that officers would submit a progress report in March 2015 to the Health, Social Care and Housing Committee.	Chief Social Work Officer	March 2015		No change to reporting time

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37	21-01-14	Energy Services Companies	To note the progress towards the development of Energy Services Companies and that a further report would be submitted to Committee in April 2014 and to ask that the progress report include the options for an Energy Services Company that by providing energy and energy services, could generate this sort of significant revenue for the Council.	Director of Economic Development	April 2014		Scheduled for June 2014
38	25-02-14	Review of Events Governance	To note that 6 monthly progress reports would be submitted to Committee.	Directors of Corporate Governance and Services for Communities	August 2014		Report due August 2014
39	25-02-14	Welfare Reform - Update	To ask that the next report include details of the total number of tenants in arrears and an update on the work of the Welfare Reform Working Group.	Director of Corporate Governance	13 May 2014		Report in May 2014 includes details requested.

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40	25-02-14	ICT Acceptable Use Policy	To continue consideration of the report to the next meeting for further information on a range of issues, specifically those regarding paragraphs 4.15, 5.7, 7.2, 7.3 and 7.4 of the revised Policy.	Director of Corporate Governance	25 March 2014	25 March 2015	Closed
41	25-02-14	Poverty and Inequality Data in the City - referral from the Communities and Neighbourhoods Committee	To instruct that the future report include an assessment of earlier poverty initiatives and clarification of the definitions of "low-pay/poverty".				
42	25-03-14	Key Decisions Forward Plan May to August 2014 - Welfare Reform	To agree that the points raised by the deputation in their written submission and the issue of the 1996 Exemptions be addressed in the Welfare Reform update report to the Committee in May 2014.	Director of Corporate Governance	May 2014		Report to Committee in May 2014 shows updates.

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43	25-03-14	Riddle's Court and 4-6 Victoria Terrace, Edinburgh	To request officers to report to the relevant committee on the most appropriate mechanism to allow the resources currently allocated to SHBT to be realigned to 6VT to support the cost of capital fit out and rent of their new premises.	Director of Services for Communities	Not specified		There are on – going discussions taking place with various parties to identify and enable the realignment of funding. Further Riddles Court and Victoria Terrace reports will go to the Economy Committee and thereafter F&R. It is envisaged that Full Council approval will also be required prior to project conclusion. This will be part of the mechanism / process which will enable full funding realignment.

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44	25-03-14	Riddle's Court and 4-6 Victoria Terrace, Edinburgh	To agree that a subsequent progress report come to the Corporate, Policy and Strategy Committee meeting of 10 June 2014.	Director of Services for Communities	10 June 2014		Report due June 2014
45	25-03-14	ICT Acceptable Use Policy	That any issues raised by members be addressed in the update report in 6 months.	Director of Corporate Governance	September 2014	25 March 2014	Closed
46	25-03-14	Contact in the Capital - Community Communication Pilots Update	To note that the proposed pilot scheme within the Gorgie/Dalry area would be put on hold at this time and following further consideration an update report would be presented to Committee at a later date	Director of Corporate Governance	Not specified		
47	25-03-14	Council Powers in Relation to Poor Performance of Contractors	To call for a further report within 2 cycles, on the implications of including provisions in all future framework agreements which the Council procured	Director of Corporate Governance	10 June 2014		

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		(B Agenda item)	which would allow for the suspension of a party from a framework agreement in certain specified circumstances, including where work carried out under that framework agreement was sub-standard.				